

Samuel Whitbread Academy (SWA) – Governing Body Meeting – Published Minutes - Thursday 23rd May 2024

Item		Action
1	<p>WELCOME and INTRODUCTIONS</p> <p>The Chair confirmed that all Governors have activated their Two-Factor Authentication to access their BEST email and accounts.</p> <p>Attending the meeting in addition to the governors were Clerk (JW), Principal (NM), Associate Principal (LH), Vice Principal (IB), Assistant Principal (TR), SENDCo (JS), Associate Principal (RG) and Vice Principal (CL).</p> <p>Apologies – Two Governors sent apologies in advance. Apologies were accepted. Declarations of Interest - No interests were declared.</p>	
2	<p>LEVEL 3 REFORMS & CHANGES TO SIXTH FORM ENTRY</p> <p>The Associate Principal (LH) discussed his report on the proposed Level 3 Reforms and changes to Sixth Form entry. Current BTEC Level 3's will be reduced and replaced with Alternative Academic Qualifications (AAQ) in schools where there is no or little overlap with the T Level qualifications. This could change if there is a change in government. He explained how this first wave of reforms would impact 2025 entry to 6th Form. Governors asked questions about the impact on the curriculum and administration of the new courses.</p>	
3	<p>EDUCATIONAL PERFORMANCE: DATA SIXTH FORM</p> <p>The Associate Principal (LH) gave an overview of Sixth Form predicted grades and attitudes to learning. Governors asked questions about student interventions, the impact of Alternative Academic Qualifications (AAQ) and Sixth Form numbers.</p>	
4	<p>EDUCATIONAL PERFORMANCE: YEAR 11 MOCK RESULTS</p> <p>The Vice Principal (IB) provided information on the mock results data. Governors queried the mock results and asked questions about department results and Progress 8.</p>	
5	<p>YEAR 9 & POST 16 OPTIONS</p> <p>The Vice Principal (IB) highlighted from his report the trends and patterns in Year 9 and Post 16 options and answered questions on staff recruitment and predicted numbers. The Vice Principal discussed the options for staffing specific subjects with Governors.</p>	
6	<p>SAFEGUARDING</p> <p>The Assistant Principal (TR) discussed his report and confirmed using new information storage system StaffSafe. He addressed Governor questions about the safeguarding team, sanctions and county lines.</p>	
7	<p>SEN</p>	

	The SENDCo (JS) discussed her report and answered questions on Lexia, the number of referrals, selective home education, assessing the impact of interventions and staff training.	
8	<p>PUPIL PREMIUM</p> <p>The Associate Principal (RG) highlighted from his report that demand has increased. He confirmed the preloved uniform store was a great success and has boosted the disadvantaged budget to help support trips. He confirmed parent donations received which will also be used to support disadvantaged students. The Associate Principal (RG) answered questions on the preloved shop donations and visiting other schools. The Chair thanked the Associate Principal (RG) on behalf of the Governors for all his work with disadvantaged students and for the support he provided.</p>	
9	<p>STAFF & PARENT QUESTIONNAIRE RESULTS</p> <p>The Vice Principal (CL) gave an update on the Staff Questionnaires. Governors questioned responses in relation to behaviour, praise and punctuality. The Vice Principal (CL) noted improvements in areas with changes this year such as appraisals.</p>	
10	<p>GOVERNOR COMMUNITY AWARD NOMINATIONS</p> <p>The Clerk confirmed the outcome of Governor votes for nominations received from Year 11 and Year 13 Tutors. The Chair of Governors confirmed the overall winners. The Chair asked the Clerk to send students that didn't win the Governors Community Awards a letter to acknowledge their tutor nomination.</p>	
11	<p>PRINCIPAL'S REPORT</p> <p>The Principal highlighted the following from his report:</p> <ul style="list-style-type: none"> • School Improvement Advisor (SIA) visit • Aaron's fundraiser • Sport • Associate Principal interviews <p>Governors asked questions about attendance and budgets.</p>	
12	<p>POLICIES</p> <p>Governors discussed the policy changes and agreed they were happy to adopt the Fire Safety Management Plan, Examinations Conflict of Interest Policy, Examinations Policy and Special Educational Needs Policy. .</p>	
13	<p>MINUTES and ACTIONS OF THE PREVIOUS MEETING</p> <p>Governors confirmed they had read the minutes from the last meeting. Minutes from the LGB meeting on 26th March 2024 were agreed.</p>	
14	<p>AOB</p> <p>BEST Skills Audit – the Chair reminded all governors to complete this.</p>	

	The Chair confirmed Governor's resignations and advised that will advertise for new parent, community and staff governors.	
15	NEXT MEETING DATE Thursday 11 th July, 7pm. In Person Meeting.	